

Salmon Gums Development Group



April Meeting

Monthly meeting

When 10-04-2018 at 05:00

Location: Salmon Gums Community Centre, Salmon Gums Community Centre

Chairperson Jason Allan

Minute taker Janine Doney

Minutes

1. Previous Minutes

Meeting opened at 8.50pm.

Present: Jason Allan, Janine Doney, Jodi Suttar, Laraine Doney, Christine Graham, Peter Piercey, Stephanie Antoniazzi, Kay Magagnotti,

Apologies: Kerri Magagnotti, Krystal Wiggins, Chezley Guest

Minutes from 13 March meeting read by Jason.

Decision

Minutes accepted as a true and accurate record.

Moved Stephanie, Seconded Peter. All in favour. Motion passed.

2. Business Arising From previous meeting

Blinds are being installed on Wednesday 11 April.

Caravan Park needs secure money collection for when no caretaker present.

Jason to go to Bunnings for hinges for double doors in Community Centre.

Decision

3. Correspondence

Correspondence In:

Two invoices from Landmark for Caravan Park

Invoice from Landmark for Gas for Community Centre

Bank Statement from BankWest

Account from IGA

Electricity Account from Shire of Esperance for Caravan Park

Kleenheat Annual Account

BAS form from ATO

Email: Notes from Shire of Esperance Meeting at Community Centre from 7 February 2018

5 x Number Plate request forms from community members

Correspondence Out:

Email: Longy's Fundraising Bike Ride for Ronald MacDonald House

Email: Grass Patch CDA ANZAC flyer

Email: Cascade Royal Wedding flyer

Decision

That the correspondence be endorsed and accepted.

Moved Jason, Seconded Laraine

4. Finance report

Full report to be tabled at next meeting due to books being in Esperance for Financial Health Check.

82 adult members of SGDG as of end of March 2018. Invoices to be sent in April.

Email to be sent advising Community Centre Membership is now due and invoices are being raised.

Kleenheat Gas Bill - Steph to contact Kleenheat to request a waiver as we are not for profit organisation.

Decision

Invoices to be sent to membership for 2018/19. \$75 single, \$150 family, \$50 pensioner, \$50 affiliate

Moved Stephanie, Seconded Peter. All in favour. Motion passed.

Tasks

- ✓ Membership invoices to be raised and sent out
Assignee: Stephanie Antoniazzi
Due date: 25-04-2018
- ✓ Payment to Financial Health Checker of \$500
Assignee: Stephanie Antoniazzi
Due date: 25-04-2018
- ✓ March/April report
Assignee: Stephanie Antoniazzi
Due date: 01-05-2018
- ✓ Contact Kleenheat to ask for waiver as we are not for profit organisation
Assignee: Stephanie Antoniazzi
Due date: 30-04-2018

5. Caravan Park Report

Request to purchase self inking stamp - Salmon Gums Caravan Park, ABN

Request to purchase Carbonless receipt book.

Road worker people have been moving some blue metal to under the clothesline.

30x 4WDers - club booked in for this weekend, non-powered sites. May have an additional fire for the group that are coming in especially, one fire, well contained.

17x bike riders were in last week.

Sale yard fences on left hand side going in, want them kept where they are. Similar to what the gun club has been done. Entry statement.

Pete has freshened up the sign with fresh paint, continues to maintain and upgrade gardens.

Extra electricity domes need to be installed at the caravan park. Pete (from Caravan Park) will liaise with shire office.

Water leak needs attention.

Paint needs renewing.

Jason still to look at some form of secure cash collection.

Decision

Stamp to be ordered and purchased

Moved Laraine, Seconded Jason. All in favour. Motion passed.

Tasks

- Stamp to be ordered and purchased.
Assignee: Janine Doney
Due date: 01-05-2018
- Purchase a carbonless receipt book for caravan park
Assignee: Janine Doney
Due date: 01-05-2018
- Busy Bee at Caravan Park
Assignee: Laraine Doney
Due date: 30-06-2018
- April Report
Assignee: Laraine Doney
Due date: 01-05-2018
- Secure cash collection options
Due date: 04-05-2018

6. North Mallee Farm Improvement Group

Crop updates were well attended with 50 attending, thank you to P&C for catering during the day.

35 people stayed for the evening meal.

Tasks

- April report
Due date: 01-05-2018

7. **Golf Club**

Fundraising event, Social Ambrose on Saturday.

Fixtures to be distributed via SGDG.

A few of the guys had a hit on Sunday instead of going to Hopetoun.

Tasks

- ✓ April Report
Due date: 01-05-2018

8. **SG Volunteer Bush Fire Brigade**

Rory is at the Advisory Group meeting tonight in Esperance.

Open fire season for burning off. Please take care to choose suitable weather conditions.

Shire has arranged for new truck for SGVBFB to be delivered before next fire season.

Tasks

- ✓ April Report
Assignee: Jason Allan
Due date: 01-05-2018

9. **Community Centre**

Window blinds being installed tomorrow (Wednesday 11 April)

Drink dispenser has arrived.

Potential busy bee for cleaning and maintenance to be scheduled with drinks/bbq in conclusion.

Tasks

- ✓ April Report
Assignee: Christine Graham
Due date: 01-05-2018

10. **P&C**

Footy tipping has commenced.

Catering for SEPWA day at Community Centre in March.

Nature Playground at school in process. School will be sending out requests for items and help.

Mother's Day Stall at school to assist student learning first week of May.

Potential Fundraising: Funds towards solar power at school

Yabby Classic stall went well.

Tasks

- ✓ April Report
Assignee: Kay Magagnotti
Due date: 01-05-2018

11. Ambulance

March report attached.

 [2018_March_SJA_SG_Committee_Report.docx](#)

Tasks

- April Report
Due date: 01-05-2018

12. General Business

Town Hall needs to be cleared out, anything remaining to go to skip bin.

Bronte Tyrell-Starcevich to collect tabletop.

Busy Bee to be arranged for July.

Tasks

- Busy Bee to be organised
Assignee: Janine Doney
Due date: 02-08-2018

13. New meeting date

Discussion to change Development Group meetings to first Thursday of the Month.

Tentative next meeting date 3rd May.. may change due to seeding.

Meeting closed 9.55pm

Decision

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of April Meeting on 10-04-2018

Summary of Matters Arising

Decisions

Item Decision

1. Minutes accepted as a true and accurate record.
Moved Stephanie, Seconded Peter. All in favour. Motion passed.
- 2.
3. That the correspondence be endorsed and accepted.
Moved Jason, Seconded Laraine
4. Invoices to be sent to membership for 2018/19. \$75 single, \$150 family, \$50 pensioner, \$50 affiliate
Moved Stephanie, Seconded Peter. All in favour. Motion passed.
5. Stamp to be ordered and purchased
Moved Laraine, Seconded Jason. All in favour. Motion passed.
- 13.

Tasks

Item	Task	Assigned to	Due date
4.	Membership invoices to be raised and sent out	Stephanie Antoniazzi	25-04-2018
4.	Payment to Financial Health Checker of \$500	Stephanie Antoniazzi	25-04-2018
4.	March/April report	Stephanie Antoniazzi	01-05-2018
4.	Contact Kleenheat to ask for waiver as we are not for profit organisation	Stephanie Antoniazzi	30-04-2018
5.	Stamp to be ordered and purchased.	Janine Doney	01-05-2018
5.	Purchase a carbonless receipt book for caravan park	Janine Doney	01-05-2018
5.	Busy Bee at Caravan Park	Laraine Doney	30-06-2018
5.	April Report	Laraine Doney	01-05-2018
5.	Secure cash collection options		04-05-2018
6.	April report		01-05-2018
7.	April Report		01-05-2018
8.	April Report	Jason Allan	01-05-2018
9.	April Report	Christine Graham	01-05-2018
10.	April Report	Kay Magagnotti	01-05-2018
11.	April Report		01-05-2018
12.	Busy Bee to be organised	Janine Doney	02-08-2018

Summary of Attachments

Attachments

Item	File Name
11.	2018_March_SJA_SG_Committee_Report.docx

Attachments can be found under your TidyHQ admin account at:
Storage > Meetings > [April Meeting](#)