

Salmon Gums Development Group



2018 May Meeting

May 2018 Development Group Meeting.

When 03-05-2018 at 03:00

Location: Salmon Gums Community Centre, Salmon Gums Community Centre

Chairperson Jason Allan

Minute
taker Janine Doney

Present Janine Doney , Kay Magagnotti

Apologies Christine Graham

Minutes

1. Business arising from previous minutes

Present: Janine Doney, Kay Magagnotti, Chezley Guest, Peter Piercey, Stephanie Antoniazzi

NB: Kay Magagnotti chaired the meeting in the absence of Jason Allan.

Apologies: Laraine Doney, Terry Guest, Jason Allan, Jodi Suttar,

The previous minutes were read and accepted, with the following amendments:

- 1) Apologies from Terry Guest for previous meeting.
 - 2) All outstanding invoices to be paid, as listed in correspondence in.
 - 3) Motion to purchase stamp and carbonless book
- Kay moves to accept minutes, Steph Second.

Business Arising:

Notes from Esperance Shire Meeting to be distributed, Janine to follow up & distribute.

Kleenheat has been contacted and have waived annual fee. Stephanie

Decision

Carried

Tasks

- Distribute minutes from ESC meeting
Assignee: Janine Doney
Due date: 10-05-2018

2. Correspondence

2 Bank Statements

1 Landmark Statement

Email regarding Numberplates

Nancy Willumsen's report on Financial Health Check. (attached)

Nancy is has confirmed she will continue to do the check next year.

2.1. In

2 Bank Statements

Landmark Statement


Invoice South Coast Food

Email regarding Numberplates

Nancy Willumsen's report on Financial Health Check. (attached)

Nancy is has confirmed she will continue to do the check next year. Linked to AGM

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 20180503_193608.jpg

2.2. Out

Replies to number plate enquiries.

Correspondence be endorse and accepted.

Decision

Correspondence be endorse and accepted.

Moved Janine, Seconded Stephanie

Carried.

3. Financial Report

March Report Tabled

Moved Stephanie, Seconded

Term Deposit matures 14 May

Motion for Stephanie to arrange Community Centre Term Deposit Account ending in 657 to be reinvested at the best rate regardless of the length of time, up to 12 months. Moved: Stephanie, Seconded Kay.

Carried

Due to old account facility a new business product has become available which offers fee free business banking.

Motion for Stephanie to change current society cheque account ending in 508 to a new product, Business Zero account, with Bankwest.

Moved Stephanie, Second Peter

Carried.

Outstanding invoice from Boravino's Auction and Hall Hire to be followed up

Motion for treasurers report to be accepted and all outstanding accounts to be paid.

Moved, Stephanie. Seconded, Chezley

Carried.

 [2018_April_Finance_Report.xlsx](#)

Decision

Tasks

- WFI to be invoiced (Mark Watson) annual donation
Assignee: Stephanie Antoniazzi
Due date: 08-05-2018
- April/May report
Assignee: Stephanie Antoniazzi
Due date: 05-06-2018
- Bank account renewed to Fee Free Zero Business Account
Assignee: Stephanie Antoniazzi
Due date: 09-05-2018
- Renew Investment Account
Assignee: Stephanie Antoniazzi
Due date: 09-05-2018
- Number Plate Invoices and Forms distributed
Assignee: Stephanie Antoniazzi
Due date: 09-05-2018

3.1. Number plates

4. Changes to bank account

5. Monthly Reports

Delegate reports as follows:

5.1. Ambulance

Not received.

5.2. P&C

No current P&C information, Meeting on Thursday 10th at 9am
Reminder Mother's Day stall next week for students to purchase.

5.3. Playgroup

Freya Antoniazzi is current President.
Emily Starceвич is the point of contact for the Playgroup.

5.4. Golf

Fixtures have been sent to Golf Club Members. Copy to be distributed to wider community.

Hit off 12.30pm from now on.

Decision

Tasks

- Send fixtures to SGDG Secretary to distribute to community
Due date: 06-05-2018

5.5. Community Centre

Apologies from Chris Graham.

Chezley has completed the Jobs Checklist signs, to be strategically placed around the centre.

Busy bee date to be confirmed.

Tasks

- Busy bee date to be confirmed.
Assignee: Christine Graham

5.6. Caravan Park

Apologies from Laraine

6. Constitution Updates

Motion that Kay Magagnotti be nominated as a primary user of Associations Online Service or behalf of Salmon Gums Development Group.

Moved: Stephanie, Second: Peter

Carried.

Review of Constitution and updates from Department of Commerce, Western Australia. We have until July 2019 to update our constitution. Association rules checklist - absolute must do's.

Membership and Voting Rights need to be addressed, how to be a member, who has voting rights.

Document to be tweaked to suit THIS community and delegates to liaise with their groups regarding updates.

Kay and Chezley to work together on this project.

Decision

Tasks

- Contact Dept of Commerce to seek clarification on points of membership.
Assignee: Kay Magagnotti

7. General Business

Town Busy Bee Potential date July, second week of the school holidays.

Request skip bin for busy bee.

Pot plants in front of Roadhouse.

Clean out town hall and discard remaining contents.

Church yard tidy up.

Drinks and Barbecue to follow.

Decision

8. Present

Present: Kay, Chezley, Peter, Steph, Janine

Apologies: Chris, Laraine, Krystal, Jodi, Jason, Kerri

9. Additional Delegates / Reports

Gun Club - Terry

Tennis Club - Christine

Pistol Club - Ross 1st Sunday of the month

10. Recycling

Discussion regards recycling in the community centre.

Request Toni to come to meeting to clarify intention and procedures.

Decision

Tasks

- Invite Toni to come to next meeting.
Assignee: Janine Doney
Due date: 10-05-2018

11. Email list

Update email contact list.

12. Next Meeting

July 5th

Tasks

- Advertise next meeting date,
Assignee: Janine Doney
Due date: 10-05-2018

*End of minutes.
Summary of matters arising are tabled on the following page.*

Minutes of 2018 May Meeting on 03-05-2018

Summary of Matters Arising

Decisions

Item Decision

1. Carried

2.2 Correspondence be endorse and accepted.
Moved Janine, Seconded Stephanie
Carried.

3.

5.4

6.

7.

10.

Tasks

Item	Task	Assigned to	Due date
1.	Distribute minutes from ESC meeting	Janine Doney	10-05-2018
3.	WFI to be invoiced (Mark Watson) annual donation	Stephanie Antoniazzi	08-05-2018
3.	April/May report	Stephanie Antoniazzi	05-06-2018
3.	Bank account renewed to Fee Free Zero Business Account	Stephanie Antoniazzi	09-05-2018
3.	Renew Investment Account	Stephanie Antoniazzi	09-05-2018
3.	Number Plate Invoices and Forms distributed	Stephanie Antoniazzi	09-05-2018
5.4	Send fixtures to SGD Secretary to distribute to community		06-05-2018
5.5	Busy bee date to be confirmed.	Christine Graham	
6.	Contact Dept of Commerce to seek clarification on points of membership.	Kay Magagnotti	
10.	Invite Toni to come to next meeting.	Janine Doney	10-05-2018
12.	Advertise next meeting date,	Janine Doney	10-05-2018

Summary of Attachments

Attachments

Item	File Name
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2.1.	20180503_193600.jpg 20180503_193608.jpg
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3.	2018_April_Finance_Report.xlsx
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Attachments can be found under your TidyHQ admin account at:
Storage > Meetings > [2018 May Meeting](#)